

Queensland Representative School Sport

Risk Assessment Form

Part 1 - Confirmation of annual training completion:

QRSS Induction including concussion (state and non-state staff):	Completed <input checked="" type="checkbox"/>
DoE MAST (Mandatory All Staff Training):	Completed <input checked="" type="checkbox"/>
Student Protection Training (state and non-state staff):	Completed <input checked="" type="checkbox"/>
First Aid:	Completed <input checked="" type="checkbox"/>

Activity Scope

QRSS Official Name: Brendan Cunningham QRSS Team/Age Group: Open Boys 17 -19

Activity description: BDSS Open Boys Football Trials.

Start date: February 19	Finish date: February 19	No. of students (approx.): 24
		Supervision ratio (approx.): 1 -12

Minimum supervision

Adequate adult supervision is to be provided at all times. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity.

If an adult other than a registered teacher is engaged for instruction, a teacher must be present to take overall responsibility. **Blue card** requirements **must** be adhered to.

QRSS Team / Event Officials

(List the names of those who were involved in the preparation of this risk assessment.)

Official's Name	Role	Date
Brendan Cunningham	Manager	10/02/2024
Luke Leggett	Coach	10/02/2024

Approval (To be submitted to appropriate QRSS officer as outlined in the handbook)

<input checked="" type="checkbox"/>	Official - I have read the Risk Assessment handbook, understand the requirements and have fulfilled my responsibilities. I am aware that I need to check the CARA guidelines to ensure the most recent updates by the Department are considered.	Signature: <i>BG</i>	Date: 7/2/2024
<input checked="" type="checkbox"/>	Approved and submitted by DC/RSSO into the Risk Register	Signature: <i>[Signature]</i>	Date: 7/2/2024
<input type="checkbox"/>	Responsible Officer* approval for high risk and extreme activities (if required)	Signature: <i>[Signature]</i>	Date: 07.02.24
<input type="checkbox"/>	QRSS Sport Officer (if required)	Signature:	Date:
		Register number:	

*Includes RSSO, Principal, Deputy Principal, Head of Department, Committee Chair

Monitor and review to be completed during and/or after the activity and/or at the completion of the series of activities.

	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>




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Part 2 - Risk Assessment

Officials in charge of a QRSS trial/event at any level of competition should:

- Identify potential hazards
- Assess their significance
- Manage the potential risks through the identified control measures according to the guidelines in the Risk Assessment handbook

Item for Consideration	Select your role	Assessment		Hazard	Control Measures
		<ul style="list-style-type: none"> • Tick Not Applicable if not relevant • Tick Planning/Control Measures where requirements comply 		<ul style="list-style-type: none"> • List identified hazards and control measures 	
Blue cards (non-DoE staff working with students)	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		
Reporting student injury / concussion	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Storage and sharing of student information (medical details, media consent, emergency contact)	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		
Communication - QRSS Team and Event Officials (briefing on facilities, playing conditions, location, student needs, emergency action plans)	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Emergency action plans	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		
Athlete special needs / inclusion / disability	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input checked="" type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Venue – surface, boundary/surrounds, facilities, trip hazards, entry/exit points	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		Check of oval prior to trials.
Equipment – objects, faults, nets, boards, vehicles, umpire stands etc	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Playing conditions / weather	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook	Heat.	Additional rest breaks for players.
Sun safety	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		
Hydration	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		Additional drinks break 
Other (eg. transport and accommodation)	<input checked="" type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input checked="" type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		

