

## Queensland Representative School Sport

## Risk Assessment Form

## Part 1 - Confirmation of annual training completion:

QRSS Induction including concussion (state and non-state staff):	Completed <input type="checkbox"/>
DoE MAST (Mandatory All Staff Training):	Completed <input type="checkbox"/>
Student Protection Training (state and non-state staff):	Completed <input type="checkbox"/>
First Aid:	Completed <input type="checkbox"/>

## Activity Scope

QRSS Official Name: Taleigha Batt QRSS Team/Age Group: Bundy 16-19 Girls Netball Coach

Activity description: Wide Bay Trials

Start date: 01/03/2024	Finish date: 01/03/2024	No. of students (approx.): 10
		Supervision ratio (approx.): 1:10

## Minimum supervision

Adequate adult supervision is to be provided at all times. In determining what is adequate, consider the number of students, their individual needs, and the nature of the activity.


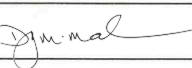
If an adult other than a registered teacher is engaged for instruction, a teacher must be present to take overall responsibility. **Blue card** requirements **must** be adhered to.

## QRSS Team / Event Officials

(List the names of those who were involved in the preparation of this risk assessment.)

Official's Name	Role	Date
Taleigha Batt	Bundy Coach 16-19 years	07/02/2024

## Approval (To be submitted to appropriate QRSS officer as outlined in the handbook)

<input type="checkbox"/>	Official - I have read the Risk Assessment handbook, understand the requirements and have fulfilled my responsibilities. I am aware that I need to check the CARA guidelines to ensure the most recent updates by the Department are considered.	Signature: 	Date: 07/02/2024
<input checked="" type="checkbox"/>	Approved and submitted by DC/RSSO into the Risk Register	Signature: 	Date: 07.02.24
<input type="checkbox"/>	Responsible Officer* approval for high risk and extreme activities (if required)	Signature:	Date:
<input type="checkbox"/>	QRSS Sport Officer (if required)	Signature:	Date:
		Register number:	

\*Includes RSSO, Principal, Deputy Principal, Head of Department, Committee Chair

## Monitor and review to be completed during and/or after the activity and/or at the completion of the series of activities.

	Yes	No
Are the control measures still effective?	<input type="checkbox"/>	<input type="checkbox"/>
Have there been any changes?	<input type="checkbox"/>	<input type="checkbox"/>
Are further actions required?	<input type="checkbox"/>	<input type="checkbox"/>





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**Part 2 - Risk Assessment**

Officials in charge of a QRSS trial/event at any level of competition should:

- Identify potential hazards
- Assess their significance
- Manage the potential risks through the identified control measures according to the guidelines in the Risk Assessment handbook

Item for Consideration	Select your role	Assessment		Hazard	Control Measures
		<ul style="list-style-type: none"> <li>• Tick Not Applicable if not relevant</li> <li>• Tick Planning/Control Measures where requirements comply</li> </ul>		<ul style="list-style-type: none"> <li>• List identified hazards and control measures</li> </ul>	
Blue cards (non-DoE staff working with students)	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Reporting student injury / concussion	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Storage and sharing of student information (medical details, media consent, emergency contact)	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Communication - QRSS Team and Event Officials (briefing on facilities, playing conditions, location, student needs, emergency action plans)	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		- Enforce rules to prevent rough play - Manage injuries following protocols.
Emergency action plans	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Athlete special needs / inclusion / disability	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		
Venue – surface, boundary/surrounds, facilities, trip hazards, entry/exit points	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input checked="" type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook	Boundary clearance	- Establish 3.05m safety zone - Ensure no sharp or rough edges
Equipment – objects, faults, nets, boards, vehicles, umpire stands etc	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input checked="" type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook	Faulty/dangerous equipment	- Check goal posts - Check frings - Ensure use of post pads
Playing conditions / weather	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input checked="" type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		- Manage bodily hazards - Warm ups / cool downs - Jewellery / nails - Protocol stray balls.
Sun safety	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		- Sun safety strategies in place
Hydration	<input type="checkbox"/> Manager <input checked="" type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input checked="" type="checkbox"/> Planning / Control Measures according to handbook		- Regular drinks breaks
Other (eg. transport and accommodation)	<input type="checkbox"/> Manager <input type="checkbox"/> Coach <input type="checkbox"/> Convenor	<input type="checkbox"/> Not Applicable	<input type="checkbox"/> Planning / Control Measures according to handbook		

